

**Hafiz Ajmal Saeed**

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**Nationality:** Pakistani

**DOB:** 27 November 1988

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**Current Address:** House No. C-II/10, Danin Colony, Chitral City

**Permanent Address:** Village & P.O Langa Drosh, Tehsil & District Chitral



**Areas of Proficiency:**

Research & Reporting, Advocacy, Capacity Development, Human Resource Management, Environmental Education, Institutional Quality Enhancement, Managerial Skills, Monitoring and Evaluation.

**Education:**

<b>MPhil in Environmental Economics</b>	Pakistan Institute of Development Economics, Islamabad	2014
<b>B.Sc (Hons) Economics</b>	University of Peshawar	2010
<b>B.Ed</b>	SBBU, Shiringal Dir (U)	2012
<b>HSSC (Pre-Medical)</b>	Govt; Higher Secondary School Drosh, (BISEP)	2006
<b>SSC</b>	Drosh Public School Drosh, (BISEP)	2003

**Award/Recognition/Honor:**

- As a Master Trainer, facilitated the participants of the summer school on “socio-economic research trends in climate change and water issues’ organized by Hashoo Foundation on 04 September 2019.
- Delivering lectures to the Master Level Students of Allama Iqbal Open University (AIU) in different workshops on Economics Issues, Environment and Research Methodology since 2014.
- In the capacity of External Examiner, supervised Research work of BS/ Masters students of Economics and Management Sciences Departments, University of Chitral.
- Working in the capacity of QEC (Quality Enhancement Cell) focal person in Government College of Management Sciences, Chitral to ensure the higher education at par with the international standards.
- With the managerial skills facilitated different Elections process as presiding officer.
- Worked as panel member of selection board of University of Chitral for the selection of lecturers concerned.

**Employment History:****Commerce Education & Management Sciences Department, HED, KPK****Assistant Professor of Economics****January 2022 to date**

- Teaching different subjects i.e. Micro Economics, Macro Economics, Economy of Pakistan, Managerial Economics, Environmental Studies and Research Methodology to academic classes from intermediate to Master Level.
- Performing as an Academic Advisor
- Conducting examinations
- Also Worked as Incharge principal from time to time in the absence of principal.
- Supervision of student's research work
- To arrange & manage different events / programs especially community outreach programs
- Member of academic council
- While in the capacity of "Coordinator Quality enhancement cell" I tried my best to achieve the objectives of good governance & quality improvement in Higher Education.
- Furthermore, in QEC office I also perform the role of Liaison Officer between college & Quality Assurance Office (QAC) & responsible for reporting to the college principal and respective affiliated university QEC. I am also responsible for implementation of overall quality assurance procedures inside the college.
- Monitoring & Evaluation of academic program
- Student support and advising

**Lecturer in Economics****December 2013 to Dec 2021****Snow Leopard Foundation****Conservation Officer****April 2013- July 2013**

Being Conservation Officer, I was responsible for, provided support in program planning and execution as per program needs and work plans. Plan and implement activities as per Monthly/ Weekly basis in program area. Prepare Monthly/ weekly basis reports. Monitor the activities carried out by resource persons at field level and render support to carry out activities focused on results.

Furthermore, carryout need assessment and base line survey in the project area. Capacity development of the local community about the conservation of natural habitat of Snow Leopard. Formation/reactivation of community groups. Conduction of sensitization dialogues with Community Groups and organizing them into a formal shape. Facilitation to resolve local level issues. Produce success stories/case studies. Prepare periodic reports.

**AKRSP****Internee****June 2009- December 2009**

Being as an internee in AKRSP, I worked with M&E Section and also participated in 33 days Institutional Development Survey (IDS) of Village Organizations (VOs) & Women Organizations (WOs) in Chitral.

**Trainings Attended:**

- One Month Mandatory Training Program (MTP 115) for Higher Education Services Group (HESG -1/39, From BPS 18-19) from July 06, 2023 To August 04, 2023 at Higher Education Academy of Research and Training (HEART), Peshawar.
- Attended two days “Training on implementation of Undergraduate Education Policy in KP Affiliated Colleges, 2022” at University of Chitral from 16 June-17 June, 2022 by Higher Education Commission, Islamabad.
- Attended two days “Training on Quality Assurance in Higher Education” at Sahibzada Abdul Qayyum Khan Auditorium University of Peshawar from 14 March-15 March, 2022 by Quality Assurance Cell, Higher Education Department, KPK.
- Five days Online Training on “Capacity Building Workshop for KP Colleges (Batch 04)” from 07 March-11 March, 2022 by Higher Education Commission (NAHE), Islamabad.
- Attended two days training of Presiding Officers for Local Govt Elections (LGE, KPK) 2022 organized by the Election Commission of Pakistan.
- One Month online Mandatory Training Program (MTP 71) for Higher Education Services Group (HESG -1/40, From BPS 17-18) from Feb 15, 2021 to Mar 16, 2021 at Higher Education Academy of Research and Training (HEART), Peshawar.
- Attended two days training of Presiding Officers for General Elections 2018 organized by the Election Commission of Pakistan.
- Attended two days training of Presiding Officers for Local Govt Elections (LGE, KPK) 2015 organized by the Election Commission of Pakistan.
- Attended one month (Nov – Dec, 2011) “training on Skill Builder Level –I Plus” at Peshawar by Jubilee Life Insurance.

**Languages:**

English, Urdu, Pushto (working knowledge), Chitrali

**IT Skills:**

MS Word, Excel, Power point, Internet,

**References:**

Will be produced on demand